

## Project Selection Process Table of Contents

### **Opening – The Project Roadmap**

#### **Recognize Phase**

Opportunity Definition  
Problematic Areas

#### **Problem Statement Creation**

Problem Statement Objectives  
Examples – Good and Bad

#### **Affinity Diagramming**

Step-by-Step Process  
Affinity Diagramming Outputs

#### **Define Phase**

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Champion Project Worksheet  
Objective Statement Creation  
Development of Project List  
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#### **Launch Phase**

Identify People Associated with Projects  
Obtain Approvals and Launch DMAIC

### **Glossary of Lean Six Sigma Terms**

## Course Contents

### *Class Presentation:*

57 slide PowerPoint Presentation with Facilitator Guide and Facilitator Notes

### *Templates*

Problem Statement Template  
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Opportunity Analysis Matrix – Sample  
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Project List – Sample  
Champion Project Worksheet – Template  
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